



Amrapali Village Residents Welfare Association

Amrapali Village, Gyan Khand-II, Kaala Patthar, Indirapuram
Ghaziabad-201014 (U.P.) # Registration Number: I-52637 / 2009

E: avrwagzb@gmail.com # www.avrwa.com # www.facebook.com/avrwa

Ref: AVRWA/15-16/L37

06-01-2016

To
Mr. Ajay Kumar
Director (Co-ordination), Amrapali Group
M/s. Ultra Home Constructions Pvt Ltd
C - 56/40, Sector - 62, Noida (U.P.)

Sub: Maintenance and Security takeover from M/s. Ultra Home Construction Pvt. Ltd to Amrapali Village Residents Welfare Association (AVRWA) - reg.

Dear Sir,

At the outset, Amrapali Village Residents Welfare Association (AVRWA) wishes you and the whole family of Amrapali Group a very Happy and prosperous New Year 2016.

AVRWA is thankful to get a quick response from M/s. Ultra Home Constructions Pvt. Ltd to our letter Ref No: AVRWA/15-16/L35 dated 13th December 2015. But your letter which was received on 25th December 2015 (Reference No: AM/L/T01 dated 25-12-2015) suggests that instead of tightening the security arrangements in the society, Amrapali Group is interested in transferring the security and maintenance of the society to AVRWA. However, we welcome this decision and willing to take over the maintenance of society smoothly.

As you are aware that certain pending works, which were agreed during the meeting held between you and AVRWA in presence of the residents on 29-05-2015 are still to be completed from your side. As such, these required either to be completed before the maintenance takeover process or a timeline may be fixed for its compliance. Some other important issues like the matter of electric load, fire fighting arrangements, CCTV functions, etc. are also required to be visited before the takeover process. Besides, following documents may be prepared or to be kept ready so that smooth takeover process for maintenance could be processed:-

- i. No Objection certificates from pollution, fire, water and electricity authorities for all towers
- ii. Drainage, Sewage, Fire protection and common area power layout drawings
- iii. Car parking layout drawings (with numbering)
- iv. Asset Inventory of all movable and immovable equipment purchased
- v. Record of recent service history on key equipments like Lifts, DG sets, STP and WTP
- vi. AMC and warranty details - Original bills of equipment purchased (Motors/Pumps, Sewage Treatment Plant / Sewage facility and Water Treatment Plant, Generators, Gym items like treadmill, etc)
- vii. Lift license details and next renewal date
- viii. STP / WTP vendor details, plant layout, operation manual and drawings
- ix. Receipts of property, electricity and water payments paid and the ending details if any.
 - x. Details of any pending payment from Amrapali Group to various government authorities for which residents have already paid in the form of maintenance.
 - xi. Handover of corpus amount to the AVRWA



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Accordingly, you are requested that the essential pending works, which are required for transferring the maintenance and security of the society and the other formalities may be completed and send an intimation to AVRWA in this regard. Thereafter, a meeting may be arranged to negotiate the terms & conditions and other modalities of takeover process. At last, it is requested that till the completion of the process, at least the security arrangements of the society may be tightened by the company in a proper manner.

Thanking you once again.

For **AMRAPALI VILLAGE RESIDENTS WELFARE ASSOCIATION**

Maheswaran Nair
(General Secretary)

CC : Vice Chairman, Ghaziabad Development Authority

CC : Federation AOA, Ghaziabad

CC : Amrapali Village Notice Boards

AVRWA

1. President - Mr. Atul Tandon (BH-604, Mob: +91 70735 55974)
2. Vice President - Mr. Bharat Bhushan Bhatt (BH-1201, Mob: +91 98186 59530)
3. Secretary - Mr. Maheswaran Nair (AM-1102, Mob: +91 99993 01007)
4. Treasurer - Mrs. Neema Sharma (CM-805, Mob: +91 95400 68034)

MANAGERS

- i) Mr. Dharmendra Singh (H-303, Mob: +91 99710 02341)
- ii) Mr. Hari Prakash Agrawal (BH-308, Mob: +91 98918 42355)
- iii) Mr. Raj Kumar Gupta (AH-705, Mob: +91 95827 93146)
- iv) Mr. Santosh Bahuguna (AM-109, Mob: +91 93111 02343)
- v) Mr. Vivek Khanna (AH - 608, Mob: +91 78388 11189)